



# BUBBENHALL PARISH COUNCIL

Parish Clerk: Jane Fleming  
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25, Calgary Close  
Coombe Fields  
Coventry  
CV3 2AT

**The next Meeting of Bubbenhall Parish Council will take place on Tuesday, 10<sup>th</sup> April 2018, 7.30pm at the Village Hall, Bubbenhall.**

## Agenda

- 1. Apologies for absence**
- 2. Declarations of interest and dispensations**
- 3. Minutes of previous meeting on 6<sup>th</sup> March 2018.**
- 4. Matters arising:**
  - i. Moat Close Garages  
Guttering repairs
  - ii. Hi vis vests and litter pickers  
Update
  - iii. Signs on A445 – Follow up
  - iv. Bins on Playing fields and Pit Hill
  - v. Annual Contracting quotes for 2018/19 e.g. grass cutting, general maintenance update
- 5. Youth Space & recreation ground**
  - i. Update
- 6. Finance**
  - i. Financial report (receipts and payments schedule attached)
  - ii. Internal Auditor
  - iii. External Audit
- 7. Administration**
  - i. Standing Orders
- 8. Highways:**
  - i. Update
  - ii. HS2 funding
- 9. Neighbourhood Plan:**
  - i. Update
- 10. Business from members of the public**
  - i. Tree – Moat Close
- 11. Planning**
  - i. W/18/0522 - Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry – **APPLICATION** deadline extended to 4<sup>th</sup> May 2018
- 12. Reports from meetings attended**
- 13. Parish matters**
- 14. Correspondence not dealt with in other items**

**Signed:**

**Date:**

Jane Fleming – Clerk to the Parish Council  
Date of next meeting 15th May 2018  
(Annual Parish Assembly, Annual Meeting of  
the Parish Council, Ordinary Meeting of the  
Parish Council)